

## MEETING MINUTES

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| <b>Project Name:</b> IPRS | <b>Doc. Version No:</b> 1.0 | <b>Status:</b> Final |
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**Meeting Name:** IPRS Core Team Meeting  
**Facilitator:** Thelma Hayter, DMH  
**Scribe:** Debra Haraway  
**Date:** 05/12/04  
**Time:** 10 - 11 a.m.  
**Location:** Crossroads, Conference Room 3

### IPRS Core Team Attendees:

X Betty Cogswell  
 X Bobby Minish  
 X Cathy Bennett  
 X Cheryl McQueen  
 X Debra Haraway  
 X Deborah Merrill  
 X Gary Imes  
 X Joyce Sims  
 X Kellie Fessler  
 X Paul Carr  
 X Rick Debell  
 X Thelma Hayter  
 X Jeffrey Poole

### Others:

X Tim Sullivan  
 X Christie Harris  
 X Sharlene Bryant

### Attendees:

|                  |                      |
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| Alamance-Caswell | Onslow               |
| Albemarle        | OPC                  |
| X Catawba        | Pathways             |
| Centerpoint      | Pitt                 |
| X Crossroads     | Riverstone           |
| X Cumberland     | Roanoke-Chowan       |
| Durham           | X Rockingham         |
| X Eastpointe     | X Sandhills/Randolph |
| X Edgecombe-Nash | SE Center            |
| X Foothills      | SE Regional          |
| X Guilford       | Smoky Mountain       |
| X Johnston       | X Tideland           |
| X Lee-Harnett    | X VGFW               |
| X Mecklenburg    | X Wake               |
| Neuse            | X Western Highlands  |
| X New River      | Wilson-Green         |

**Agenda:**

| Item No. | Topics |
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|  | <b>Division and EDS Review</b> |
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- Review May 7 checkwrite results
- Upcoming checkwrites – May 14, 21 June 4, 11, 18, 25
- Tim Sullivan – Update on Medicaid Issues
- BugCentral status
- Key CSRs
- Operations Support - File Maintenance, Security, Help Desk

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|  | <b>Area Programs</b> |
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- Roll call
- Review May 7 checkwrite results
- Questions/comments about Upcoming checkwrites – May 14, 21 June 4, 11, 18, 25
- Agenda items
- Notify Deborah Merrill or Thelma Hayter of any upcoming changes to your Organization's structure.
- IPRS Questions or Concerns
- Tim Sullivan & Christie Harris Updates/
- ACTT- Methadone Administration services
- Value Option Letters – approval letter - service is denied- APs send current examples
- Dup claims paid- no edit? They were Y-codes before 1/04 – send examples to Tim
- Medicaid Questions or Concerns
- Any other area program questions/comments
- DMH and/or EDS concluding remarks

**ADMINISTRATION NOTES (10 a.m. DIVISION AND EDS REVIEW)**

| <b>Item No.</b> | <b>Topics</b>  |
|-----------------|--|
| 1               | <b>Review May 7 checkwrite result:</b><br>Having problems with checkwrite. EDS is working on this issue. Should have a decision by 2pm tomorrow.   |
| 2               | <b>Upcoming checkwrites – May 14, 21 June 4, 11, 18, 25:</b><br>Will have a decision by 2pm tomorrow about affects on future checkwrites   |
| 3               | <b>Tim Sullivan – Update on Medicaid Issues:</b> <ul style="list-style-type: none"><li>• <b>ACTT- Methadone Administration services</b>-Ok to bill these services.</li><li>• <b>Value Option Letters</b>- Found issue. Testing is in progress. Tim has schedule a meeting with DMA. Claims will suspend until the fix goes in.</li><li>• <b>Dup Claims</b>-Tim went over several different types of dup claim issues: Bill amount is different, different attending provider and, different MID/Client name.</li></ul> |
| 4               | <b>Bug Central status-</b> down to 4 bugs.   |
| 5               | <b>Key CSRs –</b> Working on CSR List in order of Priority. The focus is on REL. The Medicaid received the phase two memo last week. Medicaid Phase 1 will be implemented July 1.  |
| 6               | <b>Operations Support - File Maintenance,</b> Security, Help Desk-Security has been real busy. Seems that the Security new process is working.   |

**ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)**

**Item No. Topics**

1. **Roll Call** (See page 1 for meeting AP participants) (Please mute phones or refrain from excess activity to help with communications.)  
  
**Reviewed May 7th checkwrite results-** The cycle is not complete. We are having technical problems with checkwrite. EDS is working on this issue. Should have a decision by 2pm tomorrow if we will be able to complete this checkwrite before the next checkwrite or if we need to put a hold on running the IPRS side of the 5/14 checkwrite.  
  
Medicaid 835s are ok and should be in your mailboxes. Medicaid claims processed.  
  
Q: Terri (Eastpoint) Will this be a problem for the remainder of the year?  
  
A: No- This is an isolated incident. We don't anticipate it to happen again.
2. **Questions/Comments about upcoming checkwrites May, 14, 21, June 4, 11, 18, 25:** No comments
3. Thelma asked Area Programs to Notify her or Deborah Merrill of any upcoming changes to your Organization's structure (mergers).
4. **IPRS questions or concerns:** 835-PLB segment. 835 not picking up all claims it's leaving off Region 26 claims that were previous suspended. . Paul is looking into everyone that was impacted and will repost 835's. Paul will notify providers if new 835 are generated.  
  
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5. **Tim Sullivan & Christie Harris Updates-**  
**ACTT- Methadone Administration services-**It's ok to bill these services. If you have any problems let Tim know. You can re-submit claims back to 12 previous months.  
**Value Option Letters-** Found issue. Testing is in progress. Tim has schedule a meeting with DMA. Claims are being suspended until the fix goes in.  
**Dup Claims-**Tim went over several different types of dup claim issues: Bill amount is different, different attending provider and, different MID/Client name.
6. **Medicaid Questions or Concerns-**No concerns
7. **Any other area program questions/comments:**  
  
**Q: Amy from VGFW-**Back in Feb and March H2017 claims were going to be adjusted. When will that be done?  
  
**A:** This is in process; hope to get them done by the end of May. This is all H Code adjustments.
8. **DMH and/or EDS Concluding Remarks:**  
  
N/A

**Action Items**

| Item No. | Open Date | Description | Assigned To | Comments | Status | Target Date |
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**Issue Items**

| Item No. | Open Date | Description | Assigned To | Comments | Status | Target Date |
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III.